

Consolidated Order Form

Email form to: orders@yourrealsource.com

or fax it to: (205) 682-7656 or call: (205) 682-7655

or order online at: www.YourRealSource.com

www.YourRealSource.com

RealSource Associate List as of **September 16, 2009**. Download the most current order form at YourRealSource.com.

Instructions

Please complete both pages of this two page form, then return by email or fax (as noted above).

Order Information

Order Placed By: _____

Company: _____

Phone #: _____

Email Address: _____

Order Date: _____

Referred By: _____

Select Desired Services

Select the services you need. RealSource Associates are listed by name. If a service is ordered without selecting a service provider, RealSource is authorized to select the provider.*

Title Insurance

- RealSource
- Other *: _____

Closing

- No Preference (RealSource may select)
- RealSource
- Harry Gamble III
- Meredith Logan
- Other *: _____

Appraisal

- No Preference (RealSource may select)
- Blue Moon Appraisal
- Glenn's Quality Appraisals
- Robert Dow Appraisals
- SR Appraisals
- Tom Horn _____
- Other *: _____

Home Inspection

- No Preference (RealSource may select)
- Other *: _____

Home Warranty

- No Preference (RealSource may select)
- Old Republic Home Protection
- Other *: _____

Septic Services

- No Preference (RealSource may select)
- Alabama Environmental
- Other *: _____

Survey

- No Preference (RealSource may select)
- Carr & Associates
- Shiftlett & Associates
- Varnon Surveyors
- Other *: _____

Termite Bond

- No Preference (RealSource may select)
- All Pitt Termite & Pest Control
- Target Pest Control
- Other *: _____

Transaction Management

- Contract and Loan Package Management (Details on Page 2)
-- *Money Back Satisfaction Guarantee PLUS No Charge if the Contract Does Not Close.*
- RealSource Pro, \$249 per Contract
- RealSource Basic, \$199 per Contract
(Basic includes all RealSource Pro services except all communication is only with the ordering client, not all parties.)

* NOTE: Other *: **Non-Associate's Name** is only available with authorization of RealSource Transaction Management Services or through special advance arrangement.

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Order Information

RealSource Use Only -File #: _____

Closing Date: _____

Name(s) of Owner: _____

Name(s) of Purchaser: _____

Mortgagee: _____

Construction Loan Amount: _____

Owner's / Sale Price: _____

Loan or Refinance Amount: _____

Estimated Value: _____

Other Agent: _____

Company: _____

Phone #: _____

Email Address: _____

Property / Legal Description

Parcel ID #: _____

Subdivision: _____

Lot: _____

Block: _____

Sector: _____

Phase: _____

County: _____

Map Book: _____

Page: _____

¼ - ¼: _____

Section: _____

Township: _____

Range: _____

Property Address: _____

Special Instructions:

More About RealSource's "Satisfaction Guaranteed"* Transaction Management Services

When ordered, RealSource's Transaction Management Services include, based on the needs of the contract, these services:

- * Send Completed Contract to Realtors, Lender & Attorney
- * Verify All Contract Addendums are Signed by Necessary Parties
- * Forward All Contract Addendums to Realtors, Lender & Attorney
- * Order All Necessary Services (i.e., Title Insurance, Appraisal, Home Inspection, Survey, etc. based on contract)
- * Forward Home Inspection Summary to Selling Realtor
- * Order, Collect and Deliver:
 - * Homeowner's Association Letters
 - * Fire District Dues Letters
 - * Insured Closing Letters
 - * Library Dues Letters
 - * Municipal Improvement Assessment Letters
- * Resolve Title Insurance Requirements/Issues
- * Monitor and Address Title Insurance Binder Effective Dates
- * Follow-up with Lender to assist with prompt Loan Package
- * Coordinate Scheduling of On-site Provider Services (minimizes trips to property by Realtor)
- * Quality Assurance Reviews & Corrections for Service Providers
- * Monitor and Report Progress of Services managed by other Realtor
- * Assemble, Verify and Deliver Closing Package to Realtors, Lender & Attorney
- * Send Complete Transaction Status Updates Every Other Business Day by Email to Realtors, Lender & Attorney

* **Our Satisfaction Guarantee:** If you are not completely satisfied with our service, we will easily refund your RealSource service fee.

RealSource Representative

RealSource LLC is an authorized independent representative organization and, as such, is compensated by its Associates for marketing, sales and support services.